Print this out, and put it on your wall!

Primary School

Year 5 & 6

- Identify potential needs of pupils with SEN in Yrs 5 and 6
- Liaise with secondary school staff about pupils with SEN
- Involve pupils – plan visits to new school
- Involve parents/carers – give information and invite secondary school SENCOs to meet them
- Create transition timeline for pupils and parents/carers
- Run catch up clubs to boost key skills
- Build pupil profiles and personal passports for pupils with SEN
- Run joint activities between Yr6 and Yr7 (run by Primary or Secondary schools)
- Have secondary school teacher come and teach Yr6 for one off lessons
- Run regular 'circle time' to talk about transition
- Secondary schools allocate 'traffic light' groupings for new students
- Secondary school offer visits for pupils and meeting for teachers of feeder primary schools
- Consider friendship groups when allocating tutor/class groups
- Secondary schools send out accessible packs to primary schools with info about the school

Secondary School

Year 7

- Offer a Year 7 induction with extra support for pupils with SEN
- Assign 'buddies' for pupils with SEN
- Run an 'activity day' to get to know pupils and to nurture friendships
- Create prompt cards for new students
- Provide materials and lessons in accessible ways
- Review the induction of Yr7 students after a few weeks and hold a 6 week review for pupils with SEN
- Share IEPs with parents/carers and invite them for a coffee morning to discuss
- Offer pastoral support
- Offer places to go and activities at break and lunch times
- Ensure that there is good communication between staff and parents/carers
- Monitor social and emotional wellbeing of pupils with SEN
- Involve Yr7 pupils in supporting Yr 6 pupils with their move
- Hold regular review meetings for all staff (including lunchtime supervision and admin staff)
- Have Senior Leadership Team support for pupils with SEN

Key:

- Actions for primary school staff
- Actions for secondary school staff
- Joint actions for both primary and secondary school staff

www.learningdisabilities.org.uk/moving-on